

THESE MINUTES ARE SUBJECT TO THE APPROVAL BY THE PARKS AND RECREATION COMMISSION.

The Parks and Recreation Commission held a regular meeting on Tuesday, November 8, 2016 in the conference room located at 3 Main Street in Newtown, CT.

The meeting was called to order by Chairman Ed Marks, at 6:00 pm.

Present: Edward Marks, Linda Hess, Warren Spencer, PJ Yochum.

Absent: Patrick Barczak, Maureen Crick Owen, Vincent Yanni, Jr.

Staff Present: Amy Mangold, Carl Samuelson

Staff Absent: RoseAnn Reggiano

Public: Linda Zukauskas, Voices News

Public Participation

None

Acceptance of Minutes

Acceptance of October 11th minutes tabled until December 13, 2016 commission meeting

Old Business

- *Budget:*

Director Amy Mangold stated that the first step in the budget process will be a meeting with First Selectman Pat Llodra and Director of Finance Bob Tait in late December, to discuss the preliminary Parks and Recreation budget. The commission will work on the details of the budget at next month's meeting.

- *Community Center Advisory Committee Update:*

Director Amy Mangold attended the BOS meeting on October 17, 2016, where 2 possible options were presented. Ms. Mangold was available to answer questions for the BOS and to give feedback. The project has now been turned over to Public Building and Site.

- *CIP planning and P&R priorities:*

Chairman Marks presented the tallied Parks and Recreation Long-Term Project List. The commission was asked to independently prioritize a list of 30 possible projects. The top 10 are as follows:

- 1) FFH Campus Enhancements (tennis, basketball, pickleball, orchard, playground, etc.)
- 2) FFH Field Plan Phase I (CIP funding likely required)
- 3) Frisbee Disc Golf Course
- 4) Lake Lillinonah Park Improvements (CIP funding likely required)
- 5) Treadwell Park Improvements (CIP funding likely required)
- 6) Pickleball Courts
- 7) Rail Trail Extension (CIP funding likely required)
- 8) Maintenance Yard Improvements (CIP funding likely required)
- 9) FFH outdoor fitness center
- 10) Playground Replacement – Treadwell (CIP funding likely required)

The commissions added 3 items to the list: 1) Raising of the NMS baseball field 2) Irrigation at Walnut Tree Field 3) Complete Watertown Field complex. Over the next couple of months the commission will be reviewing this list and discussing in more detail.

- *Parks and Recreation Surcharge Account Review:*

Mr. Marks presented to the commission a copy of the drafted, restructured surcharge account. Mr. Marks would like to see more detail itemization for revenues and more description for expenditures. The commission has also requested an update on the surcharge amount including anything outstanding. The commission discussed going forward putting a time limit of 2 years for any motions approving expenditures of surcharge monies. Ms. Mangold explained to the commission that her staff is looking at streamlining the surcharge account process. Ms. Mangold stated that the staff was also in the process of emailing all organizations to remind them that the surcharge was due by November 18, 2016. The commission wants to look at the updated surcharge account again at December's commission meeting.

New Business

Approval of amended P&R 2017 Fees:

Motion:

Commissioner Warren Spencer made a motion to approve the amended summer 2017 fees as presented, to now include early bird special rates (last year's rate) for returning Eichler's Cove Marina boat slip holders that reserve by March 3, 2017. Commissioner PJ Yochum seconded the motion, which was carried unanimously. (Please see attachment summer 2017 fees)

Correspondence

None

Director's Report

Amy Mangold, Director of Parks and Recreation:

- Ms. Mangold stated that Parks and Recreation will be starting the interviewing process for the Parks Maintainer position this week.
- Ms. Mangold and Mr. Samuelson met with First Selectman Pat Llodra, Christal Preszler, George Benson and Ross Carley of Fairfield Hills Authority regarding cost related functions at Fairfield Hills that are performed by Parks and Recreation, but not included in the Parks and Recreation budget. Mr. Samuelson was able to break down the costs of landscaping, snow removal and other cost related items that is not part of the fields or trail maintenance at Fairfield Hills and this will be transferred to a Fairfield Hills line item. When budgeting for next year, Fairfield Hills Authority will manage the finance of such items and Parks and Recreation will advise of the costs and manage contracts.

RoseAnn Reggiano, Assistant Director of Recreation:

- Ms. Reggiano was unable to attend the commission meeting, but did forward a report to the commission.
- A Halloween party for ages 8 and under was held at Dickinson Park on October 26, 2016. Between 50 to 60 children attended. There was a hayride, games, scavenger hunt, making masks, pumpkin decorating and making paper lanterns. Ms. Reggiano wanted to thank the Leo Club of the High School and other High School students for volunteering their time to assist with games, drinks, arts and crafts and setup and cleanup.
- The grade 5 and 6 Halloween party was held at the Teen Center on October 28, 2016. It was a sold out event, with 100 students attending. Music and Halloween games were provided by Kevin Koschel, the DJ. Prizes were awarded for various costumes and games. New this year was a photo booth, which turned out to be a big hit.
- The annual Howl O Ween Dog party was held on October 29, 2016. There were approximately 100 dogs and owners in attendance. The event raised \$640.00 this year. Mt. Pleasant Hospital for Animals donated the Best in Show prizes. The costume prizes were donated by Agriventures Agway of New Milford and Danbury, CT. Ms. Reggiano expressed a big thank you to the Best in Show judges, Maureen Owen Crick and Joan Crick.
- The next Parks and Recreation event scheduled is Breakfast with Santa on December 3, 2016 at 9:00am, to be held at the Newtown Middle School Café.
- The Parks and Recreation Brochure will be available on December 1, 2016.
- Ms. Reggiano is starting to prepare for summer staff and plans on having applications out for December.

Carl Samuelson, Assistant Director of Parks:

- Mr. Samuelson stated that the winterization of facilities and closing of fields is ongoing as they make final rounds of leaf clean up. Winter project and seasonal equipment overhauls are on the horizon.
- Fall sports at Dickinson Park have ended and the final playground clean-up has been completed. The parking lot project is due to start in the next 7-10 days as all scope review meeting have been completed. The bathrooms will be winterized at Dickinson before the 15th when the courts and fields officially close. The set up and clean up from the Halloween hay ride went well again this year.
- The Treadwell pool has now been fully winterized and the bathrooms have been closed for the season. The irrigation system is fully winterized including the expanded tennis areas. The tennis court area has now been fully planted and the driveway crossover has been repaired. The completion of the retaining wall will continue in the next 4-6 weeks. All fall sports are complete except soccer, which only has one more week. The light tower outage at the basketball court has been repaired.
- Mr. Samuelson stated that they are still waiting for the water level to be low enough to grade at Lake Lillinonah, but the dock is out for the season.
- Leaf clean-up has been ongoing on Fairfield Hills Campus and the final cleanup will take place in the next couple of weeks. Campus water winterization was pushed back due to State testing requirements. Ms. Mangold and Mr. Samuelson attended a meeting at Fairfield Hills to discuss campus maintenance funding and how that will be handled moving forward. It was clear this was not to simply be a new line item in our budget. All organized sports except for soccer are finished for the season.
- Glander 3 is looking good and will get some attention again in a few weeks once leaves are complete. The grass is getting to a point where it should survive the winter without an issue. Mr. Samuelson will be working with Mr. George Conklin, with Newtown Babe Ruth to get a working plan in place for the rest of this year.
- Mr. Samuelson is finalizing a phased plan which includes what was originally budgeted for in the Glander project along with the additional items NBR desires.
- The irrigation at Oakview has been winterized.
- Walnut Tree field has recovered a little bit, but not to the point that was hoped for. Future irrigation will make this field much more usable.
- All of the docks are out for the season and all systems have been winterized. The parking lot scope review was completed this week and work on retaining wall will start when Dickinson has been completed for the season.
- The irrigation at the back fields at NHS has been winterized.
- The Dog Park was set up and cleaned up from the Halloween Party, which went well. Winterization of the water features here will take place in the next few weeks.
- Winterization of the water features at the Dog Park will take place in the next few weeks.
- Mr. Samuelson will be attending the annual snow removal meeting with BOE and Highway. P&R continues to have an increase in snow removal responsibilities.

Commissioners out and about: Commissioner Patrick Barczak works for a company that encourages their employees to do community service hours each year. Mr. Barczak completed 5 hours of volunteer work on the Fairfield Hills Fruit Trail. Mr. Barczak is going to request more hours from his company to complete the job he was working on at the Fruit Trail.

Motion:

Commissioner Linda Hess made a motion to adjourn the meeting at 7:07pm. This motion was seconded by Commissioner PJ Yochum, which was carried unanimously.

The next regular meeting is scheduled for Tuesday, December 13, 2016 at 6:00 pm at 3 Main Street, Newtown, CT in the conference room.

Submitted by,

Gabriella Chernoff, clerk

SUMMER 2017 DATES & FEES

DAY CAMP:

Day Camp – 7 Weeks *(No camp July 4th)
June 26th to August 11th

Treadwell

Newtown Resident: \$160.00 per week
Week of July 4th; only 4 days of camp Fee: \$130.00
7 weeks fee: \$985.00
“NEW” Non-Resident: \$220.00 per week
Week of July 4th; only 4 days of camp fee: \$160.00

Dickinson:

Newtown Resident: \$140.00 weekly
Week of July 4th; only 4 days of camp Fee: \$112.00
7 weeks fee: \$850.00
“NEW” Non-Resident: \$200.00 per week
Week of July 4th; only 4 days of camp fee: \$180.00

Treadwell Pool and Eichler’s Cove Beach

Newtown Resident:
Family \$200.00
Individual \$ 75.00
Day pass \$ 15.00
Daily pass \$ 50.00 (6 visits)

Non-Resident:

Family \$400.00
Individual \$150.00
Day Pass \$ 30.00
Daily Pass \$100.00(6 visits)

Lost swim passes:

Newtown Resident: \$ 15.00 per pass
Non-Resident: \$ 25.00 per pass

Pavilion Reservations

*“NEW” 4 hour limit, after 4 hours additional fee per hour (noted below); Full day rental is double the fee.

Treadwell and Dickinson

Newtown Residents: \$200.00 plus \$50.00 deposit rental fee – after 4 hours \$ 50.00 per hour
Non – Residents: \$375.00 plus \$50.00 deposit rental fee – after 4 hours \$ 95.00 per hour
Businesses: \$450.00 plus \$50.00 deposit rental fee – after 4 hours \$115.00 per hour
“NEW” Newtown Non-profits groups: \$250.00 plus \$50.00 deposit rental fee – after 4 hours \$ 65.00 per hour
**Anyone renting Treadwell, has the option to use pool at non-refundable \$8.00 per head, must be paid before event*

Dickinson Band Shell

Newtown Residents: \$175.00 plus \$50.00 deposit rental fee– after 4 hours \$ 45.00 per hour
Non – Resident: \$350.00 plus \$50.00 deposit rental fee – after 4 hours \$ 90.00 per hour
Businesses \$425.00 plus \$50.00 deposit rental fee– after 4 hours \$110.00 per hour

Eichler's Cove Picnic Area

Newtown Resident: \$100.00 plus \$50.00 deposit fee for picnic area– after 4 hours \$25.00 per hour
\$200.00 plus \$50.00 deposit fee for picnic area and beach – after 4 hours \$50.00 per hour; plus \$12/hr. per lifeguard
**(Up to 29 people need 2 lifeguards)
(30 or more 1 additional lifeguard per 10 guests)*

Non- Resident: \$200.00 plus \$50.00 deposit fee for picnic area– after 4 hours \$50.00 per hour
 \$400.00 plus \$50.00 deposit fee for picnic area and beach– after 4 hours \$100.00 per hour; plus \$12/hr. per lifeguard
 *(Up to 29 people need 2 lifeguards)
 (30 or more 1 additional lifeguard per 10 guests)

Fairfield Hills Pavilion

Newtown Residents: \$ 75.00 plus \$50.00 deposit rental fee– after 4 hours \$20.00 per hour
Non-Residents: \$150.00 plus \$50.00 deposit rental fee– after 4 hours \$40.00 per hour
Businesses: \$250.00 plus \$50.00 deposit rental fee– after 4 hours \$65.00 per hour

Boat Launch – April 10th to October 15th

Resident: Lake Lillinonah and Eichler’s Cove - Fee for both \$125.00
Non-Resident: Lake Lillinonah and Eichler’s Cove - Fee for both \$250.00
 * If return key from last year, receive a \$10.00 off this year’s launch fee.

KAYAK STORAGE

Eichler’s Cove
Resident Fee: \$ 75.00
Non-Resident: \$150.00

EICHLER’S COVE MARINA FEES (Not available online.) *Marina Slip Season - May 13th – October 15th, 2017

Marina Slip Rentals

Newtown residents: Fee + CT State Use Tax
 19 ft. and under \$1,100.00 + \$69.85 = \$1,169.85
 Over 19 ft. \$1,350.00 + \$85.72 = \$1,435.73

Non-residents:
 19 ft. and under \$1,400.00 + \$88.90 = \$1,488.90
 Over 19 ft. \$1,650.00 + \$104.78 = \$1,754.78
 *Boat slip holders will receive 4 beach passes and 1 parking permit included in the fee. Non-residents must renew parking permit each year

*****Amended*****

EARLY BIRD SPRICAL FOR RETURNING BOAT SLIP HOLDERS THAT SIGN UP BEFORE MARCH 3, 2017 – LAST YEARS RATE.

Marina Slip Rentals

Newtown residents: Fee + CT State Use Tax
 19 ft. and under \$1,076.00 + \$ 68.33 = \$1,144.33
 Over 19 ft. \$1,339.00 + \$ 85.03 = \$1,424.03

Non-residents:
 19ft. and under \$1,348.00 + \$ 85.60= \$1,433.60
 Over 19ft. \$1,623.00+ \$103.06= \$1,726.06

JET SKI SLIPS

Newtown residents: \$700.00 + \$44.45 = \$744.45
Non-residents: \$900.00 + \$50.80 = \$950.80

PARKING PERMITS

Newtown Residents: Free
Non-Resident \$150.00 for the season
 \$20.00 per day parking

WINTER SWIM AT NEWTOWN HIGH SCHOOL POOL

Newtown Resident: Family pass \$ 75.00
Single pass \$ 30.00
Senior pass Free

Non-Resident: Family pass \$150.00
Single pass \$ 60.00
Senior pass \$ 30.00